

## Guidance for applying for BCA programs through *Chancellor Portal*.


### Step 1:

The screenshot displays the Chancellor Portal website for Jharkhand Universities. The browser's address bar shows the URL [jharkhanduniversities.nic.in/login?logout](http://jharkhanduniversities.nic.in/login?logout). The website header includes the Government of Jharkhand logo, the Chancellor Portal logo, and portraits of the Hon'ble Governor, Shri C.P. Radhakrishnan, and the Hon'ble Chief Minister, Shri Hemant Soren. A navigation bar contains links for Home, University, Subject Wise Criteria Combination, Student Sign Up, Notifications, Contact Us, Recruitments, and JSOU. The main content area features a large image of a university building. To the right of the image is an 'Announcements' section with text about online admission and a link to 'For News And Updates-Click Here'. Below this is a 'Login Section (For STUDENTS only)' with fields for Username and Password, a Captcha, and a 'Login Here' button. A callout box points to the 'Sign Up' link, stating 'Click On Sign Up for Creating New User'. The footer includes a welcome message and social media links.

## Step 2:

jharkhand university - Google | Chancellor Portal | Student | Chancellor Portal | Home | Rediffmail | New Tab

jharkhanduniversities.nic.in/student/registration



The diagram shows the Chancellor Portal with a central logo and seven numbered sections: 1. Sign Up & Login, 2. Instruction, 3. Personal Section, 4. Address Section, 5. Academic Section, 6. Colleges & Courses, and 7. Department.

### Student Sign Up

[Click Here For User Sign Up Guidelines](#)

**Full Name** (As per your certificate)


**Email ID**

**User Name** (use only [a-z],[0-9]&[\_] e.g kumar\_1)

**Mobile Number**

**Password**

**Confirm Password**

2H3xy8  Captcha

[Sign Up](#)

[Top](#)

Fill the details

### **Step 3:**

The screenshot displays the registration page of the Jharkhand Universities Chancellor Portal. The browser's address bar shows the URL [jharkhanduniversities.nic.in/student/registration](http://jharkhanduniversities.nic.in/student/registration). The page features a registration form with the following fields:

- Enter your 10 digit mobile number
- Password
- New Password
- Confirm Password
- Confirm Password

Below the password fields, there is a CAPTCHA image showing the text "2H3xy8" and a "Sign Up" button. A white arrow points to the "Sign Up" button with the text "Click on Sign Up". Below the button, there is a link: "Already Registered? Please Login Here...".

The footer of the page includes logos of various educational institutions: National Digital Library of India, NCTE (National Council for Teacher Education), and others. The footer also contains the text: "© 2017 Website Content Managed by Department of Higher Technical Education, Government of Jharkhand" and "Site Developed and Hosted by National Informatics Centre".

## Step 4: Enter UserName And Password For Login

The screenshot shows the official website of the Chancellor Portal for Jharkhand Universities. The browser's address bar displays `jharkhanduniversities.nic.in/home`. The navigation menu includes links for Home, University, Subject Wise Criteria Combination, Student Sign Up, Notifications, Contact Us, Recruitments, JSOU, and a dropdown for STUDENTS. The main content area features a large banner image of a university building, an Announcements section with text about online admission and contact information, and a Login Section with fields for Username and Password, a Captcha, and a Login Here button. A callout box with the text "ENTER USERNAME AND Password for login" points to the login fields. Below the banner, a welcome message reads "Welcome to the official website of Chancellor Portal". The dashboard section displays details for two directors: Shri Rahul Kumar Purwar (Secretary, Higher & Technical Education) and Smt. Garima Singh (Director, Higher Education). To the right, a "Dashboard Details" section shows statistics: 8 Universities, 92 College (Constituent), and 108 College (Affiliated). The Windows taskbar at the bottom shows the system clock as 09:40 on 30-05-2023.

**Announcements**

- For online admission in UG & PG for all state university, Please check **NEWS & UPDATE** Section.
- For News And Updates-Click Here
- For admission enquiry, you can contact University/College no. mentioned in the contact page between 10 AM to 6 PM.
- To know your admission/application form fill-up process, follow/subscribe us on our social media link:

**Login Section (only)**

Username:

Password:

[Login Here](#)

Don't have an account? [Sign Up](#)  
Forgot Password OR Username? [Click here to](#)  
[For Recruitment to VC, IIT, Click here to](#)

Welcome to the official website of Chancellor Portal

**Dashboard Details**

Universities	College (Constituent)	College (Affiliated)
8	92	108

Top

## Step 5: Enter The Personal Information

jharkhand university - Google Se

Chancellor Portal || Apply For Ne

Rediffmail

New Tab

jharkhanduniversities.nic.in/student/application/onlineform

Dashboard

Admission Form

View Applications

Payment

Transfer Request

Change Request

Settings

F.A.Q

Logout

01 Personal Information

02 Academic Information

03 Applying for Discipline

04 Payment Section

Personal Information Section

☐ Please select only if you are ORPHAN  
Only ORPHAN students who don't know their Parents Name should select here [☑](#) and fill his/her Guardian's name.  
(सिर्फ अनाथ बच्चे जिन्हें अपने माता पिता का नाम ज्ञात नहीं है, इसे [☑](#) क्लिक करें और अपने अभिभावक का नाम भरें।)

Full Name of Student \*

DUMMY KUMAR

छात्र का पूरा नाम (हिंदी में) \*[click here](#)

अपना पूरा नाम लिखें ..

Father's Name \*

ENTER FATHER NAME..

पिता का नाम (हिंदी में) \*[click here](#)

पिता का नाम लिखें..

Mother's Name \*

ENTER MOTHER NAME..

माता का नाम (हिंदी में) \*[click here](#)

माता का नाम लिखें ..

Date of Birth on Certificate \*[?](#)

DD-MM-YYYY

Gender \*[?](#)

Select Gender

Blood Group \*[?](#)

Select Blood Group

Marital Status \*[?](#)

Select Marital Status

Religion \*[?](#)

Select Religion

ID Card Type \*[?](#)

Select ID Card Proof Name

Identification Mark \*[?](#)

Nationality \*[?](#)

Are You NRI ? \*[?](#)

Type here to search

32°C Sunny

ENG IN

09:53

30-05-2023

## Step 6: Enter Academic Details

jharkhand university - Google Se x Chancellor Portal || Apply For Ne x Rediffmail x New Tab x

jharkhanduniversities.nic.in/student/application/onlineform

**Admission Form**

- View Applications
- Payment
- Transfer Request
- Change Request
- Settings
- F.A.Q
- Logout

01 Personal Information 02 Academic Information 03 Applying for Discipline 04 Payment Section

[Click Here to Edit Personal Information](#)

**Success! Data successfully saved.**

**Academic Information Section**

<b>Last Passed Examination *</b> Select Last Passed Examination	<b>Stream Name *</b> Select Stream Name	<b>Course Medium *</b> Select Medium
<b>Passing Year *</b> Select Passing Year	<b>Course Type *</b> Select Course Type	<b>Division *</b> Select Division
<b>Percentage Of Marks Secured *</b> Enter Marks In %	<b>Name of University/Board *</b> Select University/Board	<b>College/School Name *</b> ENTER YOUR LAST PASSED COLLEGE/SCH
<b>College/School State Name *</b> Select State	<b>College/School District Name *</b> Select District	

**Subject Wise Marks Entry Section**

34°C Sunny 10:13 30-05-2023

## Step 7: Click On save Academic Information

jharkhand university - Google Se x Chancellor Portal || Apply For Ne x Rediffmail x New Tab x

jharkhanduniversities.nic.in/student/application/onlineform

### Subject Wise Marks Entry Section

#	Select Subject Studied *	Percentage Of Marks Secured *	
1. *	Select Subject	Enter Marks In %..	Add More
2. *	Select Subject	Enter Marks In %..	
3. *	Select Subject	Enter Marks In %..	
4. *	Select Subject	Enter Marks In %..	
5.	Select Subject	Enter Marks In %..	Delete

Please select 'Yes' if you have CUET Scorecard. \* ☒ No ☐ Yes

Save Academic Information

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Type here to search 34°C Sunny 10:14 30-05-2023 ENG IN 6

## Step 8: Apply For Discipline

The screenshot shows a web browser window with the URL [jharkhanduniversities.nic.in/student/application/onlineform](http://jharkhanduniversities.nic.in/student/application/onlineform). The page has a dark sidebar on the left with the following menu items: Admission Form, View Applications, Payment, Transfer Request, Change Request, Settings, F.A.Q, and Logout. The main content area features a progress bar at the top with four steps: 01 Personal Information, 02 Academic Information, 03 Applying for Discipline (current step), and 04 Payment Section. A green success message states: "Success! Data successfully saved." Below this is an "Important (Read Carefully)" section with two points: 1. Only that university, colleges and subjects will show in option, which admission is opened. (केवल वह विश्वविद्यालय, कॉलेज और विषय विकल्प में दिखाई देंगे, जो प्रवेश खोला गया है।) 2. For opting BCA, student must have studied Math in 12th with 45% aggregate marks. The "Applying Discipline Information Section" contains a table with the following data:

Stream In 12th Level	Subjects more than 45% marks (Available for Honors)	Subjects less than 45% marks (Not Available for Honors)	Overall Marks
SCIENCE	Automobile Chassis & Electrical System, Advance Construction Techniques and Equipments, Advance Communication System, Botany		79.0 %

At the bottom, there are two links: "Want's To Edit Academic Information" with a "Click Here" button, and "Want's To Edit Personal Information" with a "Click Here" button. The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with weather (34°C Sunny), language (ENG IN), and date/time (10:21 30-05-2023).



## Step 9: Choose options as shown

jharkhand university - Google Se... Chancellor Portal || Apply For Ne... Rediffmail New Tab

jharkhanduniversities.nic.in/student/application/onlineform

<b>Stream In 12th Level</b> SCIENCE	<b>Subjects more than 45% marks</b> (Available for Honors) Automobile Chassis & Electrical System,Advance Construction Techniques and Equipments,Advance Communication System,Botany	<b>Subjects less than 45% marks</b> (Not Available for Honors)	<b>Overall Marks</b> 79.0 %
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**Want's To Edit Academic Information** [Click Here](#) **Want's To Edit Personal Information** [Click Here](#)

**Select University \*** BINOD BIHARI MAHTO... **Select College \*** GURU NANAK COLLE... **Select Discipline \*** VOCATIONAL **Select Stream \*** BACHELOR OF COMP...

**Subject Name \*** BACHELOR OF COMP...

**Instructions:**

- 1.To filter your "Subject Paper Combination", pl type the first few characters of your Subject in "Search" Box. eg. bio for Biology
- 2. To filter multiple subjects, please enter few characters of those Subjects separated by SPACE only.  
eg (a) eco anthro for ECONOMICS ANTHROPOLOGY  
(b) soc sans sant for SOCIOLOGY SANSKRIT SANTHALI  
(c) geog mun kur for GEOGRAPHY MUNDARI KURUKH

Show 10 entries Search:

sl#	Applying for	Subject Paper Combination
<input type="radio"/>	UG (V) - BCA / BACHELOR OF COMPUTER APPLICATION (BCA)	Bachelor of Computer Application (BCA)(PAPER NAME)

34°C Sunny 10:29 IN 30-05-2023

## Step 10: Click on Save & Verify

jharkhand university - Google Se

Chancellor Portal || Apply For Ne

Rediffmail

New Tab

jharkhanduniversities.nic.in/student/application/onlineform

sl#

Applying for

Subject Paper Combination

☐

UG (V) - BCA / BACHELOR OF COMPUTER APPLICATION (BCA)

Bachelor of Computer Application (BCA)(PAPER NAME)

Add Discipline

Showing 1 to 1 of 1 entries

Previous

1

Next

Selected Discipline List

Note: You are allowed to add multiple subjects for different colleges & universities and then save & verify to proceed next.  
(यहां से आपको विभिन्न कॉलेजों और विश्वविद्यालयों के लिए कई विषयों को जोड़ने की सुविधा है।)

#	University Name	College Name	Discipline Name	Stream Name	Subjects	Delete
1	BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY, DHANBAD	GURU NANAK COLLEGE, DHANBAD	Vocational	Bachelor Of Computer Application	<div>View</div>	<div>Delete</div>

Save & Verify

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Version 2.0.0

Type here to search

34°C Sunny

ENG IN

10:34

30-05-2023

6

## Step 11: Click on Confirm & Submit

jharkhand university - Google Se... Chancellor Portal || Apply For Ne... Rediffmail New Tab

jharkhanduniversities.nic.in/student/application/onlineform

Marks क्याकि FEE Payment करन क बाद आप अपन Marks का Change नहा कर सकत ह।

3. आपकी सुविधा को ध्यान में रखते हुए आपके LOGIN में CHANGE REQUEST OPTION शुरू से ही उपलब्ध करा दिया गया है जिसके तहत आप केवल छात्र अपना नाम, पिता का नाम, माता का नाम, छात्र का नाम हिंदी में, पिता का नाम हिंदी में, माता का नाम हिंदी में, जन्म तिथि, लिंग, पता, रक्त समूह, वैवाहिक स्थिति और धर्म Change करने के लिए सम्बंधित कॉलेज या यूनिवर्सिटी को ONLINE REQUEST भेज सकते हैं। इस सुविधा के कारण कॉलेज या यूनिवर्सिटी जाकर अलग से आवेदन करने की आपको परेशानी नहीं होगी।

4. Only ORPHAN students who don't know their Parents Name should select here ☐ and fill his/her Guardian's name.  
(सिर्फ अनाथ बच्चे जिन्हें अपने माता पिता का नाम ज्ञात नहीं है, इसे ☐ क्लिक करें और अपने अभिभावक का नाम भरें।)

☐ PERSONAL INFORMATION.

☐ WEIGHTAGE INFORMATION.

☐ ADDRESS INFORMATION.

☐ PREVIOUS ACADEMIC INFORMATION.

☐ APPLIED DISCIPLINE INFORMATION.

☐ I confirm that the information provided above is true, correct and complete to the best of my knowledge. In case any of the above specified information is found to be false or untrue, I/We am aware that I/We maybe liable for it.

Do you really want to save this application. Please verify first and then proceed.  
You will be not able to edit application after confirmation, so please verify first and then proceed.

Confirm & Submit

Close

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34°C Sunny 10:36 30-05-2023

## Step 12: Click On Pay Fee

The screenshot displays a web browser window with multiple tabs. The active tab is titled "Chancellor Portal || Transactions" and shows the URL "jharkhanduniversities.nic.in/student/application/payment/history". The browser's address bar and navigation buttons are visible at the top.

The web application interface features a dark blue sidebar on the left with the following navigation menu items: "Dashboard", "Admission Form" (highlighted in red), "View Applications", "Payment", "Transfer Request", "Change Request", "Settings", "F.A.Q", and "Logout".

The main content area has an orange header bar with the text "Chancellor Portal" and a hamburger menu icon. On the right side of this header, there are notification icons and the user's name "DUMMY KUMAR".

Below the header, a white box contains the text: "Payment Details : Click on "Pay Fee" for fee payment and "Payment history" to see payment you made for an applications." Below this text are two buttons: "₹ Pay Fee" and "Payment History".

At the bottom of the page, a footer contains the copyright notice: "© 2017 Website Content Managed by Department of Higher, Technical Education, Government of Jharkhand All rights reserved." and the version number "Version 2.0.0".

The Windows taskbar at the bottom of the screen shows the search bar, taskbar icons for various applications, and system tray information including the date "30-05-2023", time "10:41", and language "ENG IN".

## Step 13: Click On Pay Now

The screenshot shows the 'Chancellor Portal || Transactions' page for Jharkhand University. The browser address bar shows the URL: [jharkhanduniversities.nic.in/student/application/payment/history](http://jharkhanduniversities.nic.in/student/application/payment/history).

**Module Name**

APPLICATION

[Get Details](#) [Reset](#)

**NOTE :-**

1. To make Admission Fee Payment. Please select the MODULE NAME as ADMISSION and Click on GET DETAILS.
2. Please make sure before you proceed for PAYMENT. Once you CLICK on the PROCEED button for Admission, you cannot PAY again for any another discipline or, College.
3. If Payment status is "PAYMENT CLOSED". This means payment option has been closed by University. Please contact your University / College for more information.
4. If Payment status is "ALREADY INITIATED". This means a student has already initiated payment for one discipline. So get yourself DOUBLE SURE before initiating ADMISSION FEE PAYMENT.

Show 10 entries

Search:

S/#	Form No / University / College Name	Course Name	Applied Date	Payment Status
1	Form No - 20230000833 BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY, DHANBAD GURU NANAK COLLEGE, DHANBAD	UG(V)-BCA,BACHELOR OF COMPUTER APPLICATION (BCA)	30-05-2023 10:31:01	<a href="#">Pay Now</a>

Showing 1 to 1 of 1 entries

[Previous](#) [1](#) [Next](#)

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## Step 14: Click On Proceed

The screenshot shows the Jharkhand University Chancellor Portal interface. A modal dialog box titled "Payment Details" is displayed, asking for confirmation to proceed with a payment of ₹ 250. The dialog includes instructions in English and Hindi, a table of payment gateway details, and a "Proceed" button.

**Module Name:** APPLICATION

**NOTE :-**

1. To make Admission, you must first pay the fee.
2. Please make payment through the ICICI Bank.
3. If Payment status is "Failed", you must contact the Helpdesk.
4. If Payment status is "Failed", you must contact the Helpdesk.

**Are you sure want to proceed for payment ?**

- Do not repeat the payment if any amount has been deducted or debited from your bank account.
- यदि आपके बैंक खाते से कोई राशि काट ली गई है या डेबिट कर दी गई है तो दोबारा भुगतान न करें।
- Click on **RECHECK** button in your **payment history** section or contact to **Chancellor Portal Helpdesk** if amount has been deducted and status still showing failed.
- यदि राशि काट ली गई है और स्थिति अभी भी विफल दिखाई दे रही है तो अपने **payment history** section में **RECHECK** बटन पर क्लिक करें या Helpdesk पर संपर्क करें।
- To know more information regarding payment related queries, Please [click here](#).
- भुगतान संबंधी प्रश्नों के बारे में अधिक जानकारी जानने के लिए कृपया [click here](#).

**Total Fee Amount : ₹ 250 /-**

sl#	Payment Gateway
1	<input checked="" type="radio"/> ICICI Bank

**Proceed**

Showing 1 to 1 of 1 entries

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## Step 15: Select Payment Options

Browser tabs: jharkhand university - Google Se... eazypay | Search, View and Pay y... Rediffmail New Tab

Address bar: eazypay.icicibank.com/EazyPG?merchantid=321487&mandatory%20fields=FBI3JmRJgMiVg/1qmrVRUHm33KI8YKgNpovffoRbt7thFjIMw5IOZb8JD5hBilk1hWo+AcV...

### Payment Mode

RTGS / NEFT

Net Banking

Debit Card

Credit Card

UPI

Transaction ID	230530150212397
Amount	Rs. 250
Convenience Fee	Rs. 0.00
GST	Rs. 0.00
Fee	Rs. 250.00

Mobile No : Optional

Email ID : Optional

Payer Name : Optional

VPA : Mandatory [Verify](#)

\*Please provide the mobile number for transaction communication & viewing transaction history.

☒ VPA ☐ QR Code

Proceed Now

Cancel

Brought to you by **ICICI Bank**

Windows taskbar: Type here to search, 34°C Sunny, 10:48, 30-05-2023